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|  | **EHS Immediate Action Notification** |
| Contact:  Łukasz Bartnicki  EHS Manager  [luka](mailto:luka)sz.bartnicki@archicom.pl |  |

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| **Distribution:**  ECHO Investment S.A., Archicom S.A. |

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| For Immediate Direct Communication | | | | | | |
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| **Type of incident:** |  | | | | | |
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| **Project:** |  | | **Name of person reporting the incident:** | |  | |
|  | | | | | | |
| **Date of incident:** |  | | **Time of the incident:** | | |  |
|  | | | | | | |
| **Employing company:** | | Investor/Contactor | **Trade / Profession:** |  | | |
|  | | | | | | |
| **Nature of injury:**  *A brief description of the incident* | | | | | | |
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| **Details of incident:**  **Immediate causes of incident:**   * *description*   **Underlying causes of incident:**   * *description (based on analysis with human, organizational and technical factors), additionally include analysis (e.g. 5 why?)* | | | | | | |
| Immediate actions taken:   * *actions taken after the incident* | | | | | | |
| The following actions to be taken:   * *conclusions from the analysis (e.g. based on risk assessment, 5why? analysis) what to implement in the project in the future to prevent recurrence.* * *Posting information about the incident on the health and safety board.* * *Discussing the event at the coordination meeting.* | | | | | | |

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| ***Pictures:***  **Required feedback information from site*:***  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ undertook the following actions in response to this report:**  **(*name of the project*)** |